# **FAQs**

#### **Room Hire**

We require a minimum spend to be met for exclusive use of an area.

Conservatory - £2500

Dining Room - £1500

Secret Garden - £2000

#### **Opening Times**

Monday to Saturday 8am to 11pm Sunday 8am to 10:30pm

Private spaces are available from 12pm for wedding hire. Should you require access any earlier it may be possible by prior agreement.

#### Wheelchair Access

The pub is wheelchair accessible and the hotel has one fully accessible ground floor.

### **Parking**

We have parking available on site for up to 20 cars. A public car park found across the road from the pub.

### Transport

We're a 10-minute car journey from Weybridge Registry Office and there are regular 30-minute direct trains to London. We're also easily accessible from the M25, M3 and A3.

#### Accomodation

We have 12 boutique en-suite rooms on site, plus a bridal suite. All our rooms are stocked with a range of luxury bath and body products along with a selection of local goodies for midnight munchies.

## Terms & Conditions

### Securing You booking

We are delighted to provisionally hold a booking date for your event for up to 14 days. Should we receive another enquiry during this time please be aware that we reserve the right to ask you for immediate confirmation of your booking, or we may release the date due to popular demand.

### Confirmation, Deposit & Pre-Payment

Your booking is provisional until we receive a signed booking form and a deposit payment of 20% of the agreed minimum spend. A second payment of 50% of the agreed minimum spend is required 6 months before your event date. Settlement of your minimum spend is due no later than one month prior to your wedding day.

### **Cancellation Policy**

In the unlikely event of cancellation please take into account the deposit paid at the time of securing your booking is non-refundable. In the event that you cancel less than 3 months prior to the booking there is a 50% cancellation charge.

#### **Equipment & Extra Furniture**

If your event requires us to hire in any special catering equipment or extra furniture, we will let you know the cost well in advance.

# Terms & Conditions

#### Amendments

We reserve the right to amend your quotation should your guest numbers and/or catering requirements dramatically alter between paying your deposit and balance.

Amendments to guest numbers made after payment of the balance must be confirmed to the venue in writing at least 7 working days prior to your event.

No charge will be made for any reduction in guest numbers as long as they do not fall below 6 guests in total, and the venue receives notice of the reduction at least 7 working days prior to your event.

### Service Charge

We add 12.5% service charge to the final bill. We think that by the end of your event you'll feel our dedicated team deserve it.

#### The Extra Mile

We're here to ensure that you and your guests have a fantastic time with us. So please do let us know if you have any particular requests and we will always do our best for you.